

# Hunters Point Homeowners Association

## ARCHITECTURAL COMMITTEE IMPROVEMENT APPLICATION

Applicant's Name(s):\_

Address of proposed improvement:

Phone No.: \_\_\_\_\_ Best time of day to contacted:

Proposed date of start of project: \_

Proposed completion date: \_

Thank you for completing this application. Please email your completed form and any required pictures and drawings to [acchphoa@gmail.com](mailto:acchphoa@gmail.com). Questions? We're here to help; please email. Before completing your application, be sure you have reviewed the Hunters Point Design Standards applicable to your project. After your application is received, it will be distributed to the AC committee members for review. You will receive a letter with the disposition of your application within 30 days.

1. Have you discussed your improvement with the neighbors who will be effected by the change?
2. Are you changing a color and/or material on the exterior of your house?

If so, please attach a picture of all proposed colors and/or materials.

3. Are you improving your deck?

If so, please attach the following as applicable:

- a. a picture of a sample of the color and/or material for all elements including the floor, rails, etc.
- b. drawings that show the new configuration, as compared with the current configuration; please be sure to include all dimensions in feet and inches, how the deck is situated in relationship to the house, and distance (in feet and inches) to your lot perimeter

4. Are you improving your roof?

If so, is your submitted material on the approved roof material list found on the Hunters Point website?

Product Name: \_\_\_\_\_ Manufacturer: \_\_\_\_\_

If not, please attach documentation of the product name and manufacturer and that your submitted material has a minimum 40 year warranty, Underwriters Laboratories (UL) Class A fire resistance rating, is resistant to high wind with interlocking features or

thermal bonding and meets the Pikes Peak Regional Building Department wind rating standards currently in effect.

Also, please attach a picture of a sample of your submitted material.

5. Are you installing a fence?

If so, please attach the following:

- a. a picture of a sample of all materials to be used
- b. drawings that show the configuration of the fence as it relates to the perimeter of your lot, your house and other structures; please include all dimensions in feet and inches
- c. a description of the purpose of the fence and the proposed height

6. Are you installing or changing recreation equipment or an accessory structure?

If so, please attach the following:

- a. a picture of the equipment or structure to be installed
- b. a drawing of where the equipment or structure will be installed on your lot (please be sure to show your house, other structures, relevant landscaping, and distance to your lot perimeter)

7. Are you improving your landscaping?

If so, please attach a drawing depicting the new landscaping and a description of how the proposed improvement complies with Section 5 of the Hunters Point Design Standards. If your landscaping improvement involves a retaining wall or accent pieces, please also attach a picture of the piece and/or material to be used.

8. Are you building an addition to your home or garage or expanding your driveway?

If so, please attach detailed site plans and building plans and a description of how the proposed improvement complies with Section 7 of the Hunters Point Design Standards.

9. Are you making an improvement not otherwise described in Questions 1-8?

Please attach a description of the nature of the improvement, a picture of the relevant materials, and a drawing of how the improvement is situated on your lot and in relationship to your house.

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Signature of Applicant

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Date